



भा. कृ. अनु. पा. - केंद्रीय खारा जलजीव पालन अनुसंधान संस्थान
ICAR - CENTRAL INSTITUTE OF BRACKISHWATER AQUACULTURE

(ISO 9001 : 2015 Certified)

भारतीय कृषि अनुसंधान परिषद, कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Indian Council of Agricultural Research, Ministry of Agriculture and Farmers Welfare, Govt. of India
75, संधोम हाई रोड, एम. आर. सी. नगर, आर. ए. पुरम, चेन्नई- 600 028, तमिल नाडु, भारत
75, Santhome High Road, M. R. C. Nagar, R. A. Puram, Chennai- 600 028, Tamil Nadu, India

CIBA GST: 33AAAI1830P1ZQ

आदेश /Order No: CIBA/26-27/071

WORK ORDER

फ़ाइल संख्या / F.No. 1-45/20-21/ST

दिनांक / Date: 14-05-2026

सेवा में / To,

M/s. Asktec Services
Plot No: 1718, H Block, 10th Street,
Anna Nagar, Chennai-600 040.
Email: vinoraj.g@asktec.info

विषय/Sub: Work order for **Renewal of AMC for FSMA Agreement for Photocopier at CIBA Hq- reg.**

संदर्भ /Ref: ASKPI-02-05/2026, Dt: 12-05-2024

महोदय/महोदया / Sir/Madam,

Your proposal for the Annual Maintenance Contract (AMC) of **Renewal of AMC for FSMA Agreement for Photocopier at CIBA Hq for** has been accepted by the Competent Authority for a period of one year from the (20-05-2026 to 19-05-2028) as detailed below:

SI.No	Items	Price
1	Photocopier Make: Xerox Mode: Versalink B7030	A4 size per Print/Copy Rs.0.50/- A3 size per Print/Copy Rs.0.80/- Plus applicable GST

The FSMA amount will be paid on monthly usage basis for two years, after the satisfactory regular service certified by the concerned officer at CIBA, Chennai and on production of invoice in triplicate along with advance stamped receipt and service report. The Invoice should be drawn in favour of "THE DIRECTOR, CIBA, Chennai- 600028".

Terms and Conditions:-

1. The payment will be made monthly basis on submission of invoice for a period of two years till 19-05-2028.
2. No advance payment will be made.
3. The service report / for the preventive / any other visit during the FSMA period should be enclosed along with the invoice.
4. The order may be cancelled at the discretion of the competent authority with a notice period of one month
5. Other conditions as per General Conditions of Contract

Yours faithfully.

S. Nag
14/5/26

S. Nag
14/5/26
Administrative Officer

प्रतिलिपि / Copy to:

- The Finance & Accounts Officer, CIBA, Chennai.
- The DDO, CIBA, Chennai
- Smt. Prasanna Devi, Asst, CIBA, Chennai

(C.No-120291, Note # 70, Dt- 14-05-2026, Fund: Institute - Administrative expenses 26-27)