



CIBA GST: 33AAAAI1830P1ZQ

आदेश/Order No: CIBA/25-26/ 794

कार्य आदेश / WORK ORDER

फाइल संख्या / F.No: 16-40/25-26/ST

दिनांक / Date: 11-03-2026

सेवा में / To,

**M/s. CGS GLASS WORLD
No; 26A/F15, GIRI APPARTMENT,
ARCOT ROAD VIRUGAMBAKKAM
CHENNAI-600092**

**विषय/Sub: Work order for Establish a customized partition for kiosk at MES- Reg
संदर्भ / Ref: 216 (2025-2026), Date: 06-03-2026**

महोदय/ महोदया / Sir/Madam,

This has reference to the above subject & your estimate thereon. It is requested to carry out the following work.

SI.No	Items	Qty	Unit Rate	Amount Rs.
1	Total cost of Aluminium 2.5 X 1.5 With powder coated Clip, Door jump top, Bottom middle, U Rubber, 5mr clear annealed glass, Novapen board,L ang, installation charges	252	875.00	2,20,500.00
2	Floor spring & arm & pivot	2	9,500.00	19,000.00
3	SS offset Handle	2	3,500.00	7,000.00
4	Transport charges per time	1	5,000.00	5,000.00
Total				2,51,500.00
GST 18%				45,270.00
Grand Total				2,96,770.00
(Rupees Two Lakh Ninety Six Thousand Seven Hundred Seventy Only)				

On satisfactory completion of service/work at MES it is requested to submit the pre receipted invoice drawn in favour of "The Director", CIBA, Chennai-600 028 along with work report / GST certificate and copy of cancelled cheque as applicable etc. for releasing the payment. Payment will be made at the earliest after completion of the work and **deducting the TDS on IT(2%) and GST if applicable as per government rules.**

Yours Faithfully,

11/03/26
Administrative Officer,

तिलिपि / Copy to

- The Finance & Accounts Officer, CIBA, Chennai.
- The DDO, CIBA, Chennai
- Shri Dani Thomas, Sci, CIBA, Chennai.
(C.No. 422545, Note #14, Dt:10-03-2026, Fund: Benefit Sharing (4001/438) 25-26)