



भा. क. अनु. पा. - केंद्रीय खारा जलजीव पालन अनुसंधान संस्थान  
ICAR - CENTRAL INSTITUTE OF BRACKISHWATER AQUACULTURE  
(ISO 9001 : 2015 Certified)

भारतीय कृषि अनुसंधान परिषद, कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार  
Indian Council of Agricultural Research, Ministry of Agriculture and Farmers Welfare, Govt. of India  
75, Santhome High Road, एम. आर. सी. नगर, आर. ए. पुरम, चेन्नई- 600 028, तमिल नाडु, भारत  
75, Santhome High Road, M. R. C. Nagar, R. A. Puram, Chennai- 600 028, Tamil Nadu, India

CIBA GST: 33AAAAI1830P1ZQ

आदेश/Order No: CIBA/25-26/676

कार्य आदेश / WORK ORDER

फाइल संख्या / F.No: 16-22/25-26/ST

दिनांक / Date: 02-01-2026

सेवा में / To,

M/s. Asian Windows Pvt Ltd  
25 Balaji nagar, Nallur  
near somamglam check post  
Chennai  
Email: asianwindowss@gmail.com

**विषय/Sub:** Work order for Purchase and fixing of customized UPVC windows and doors for the canteen dining area at MES- Reg  
**संदर्भ / Ref:** ASPL 2025-2026-245, **Date:** 26-12-2025

महोदय/ महोदया / Sir/Madam,

This has reference to the above subject & your estimate thereon. It is requested to carry out the following work.

Sl.No	Items	Area/Sft	Unit Price	Total
1	Open-open door, 5mm Clear toughened, 3D Hings, Ahanlde with key	35	980.00	34,300.00
2	Open-open door, 5mm Clear toughened, 3D Hings, Ahanlde with key	42	920.00	38,640.00
3	Fixed/(SL-FIX-SL Window), 5mm Clear, Touch lock, Aluminium rail	150	533.00	79,950.00
4	Fixed/(SL-FIX-SL Window), 5mm Clear, Touch lock, Aluminium rail	288	543.00	1,56,384.00
5	(SL-FIX-SL Window), 5mm Clear, Touch lock, Aluminium rail	48	553.00	26,544.00
	Granite ledge			15,000.00
	Installation			6,500.00
	Transport			4,500.00
	Total			3,61,818.00
	GST 18%			65,127.24
	<b>Grand Total (R/O)</b>			<b>4,26,945.00</b>
<b>(Rupees Four Lakh Twenty Six Thousand Nine Hundred Forty Five Only)</b>				

On satisfactory completion of service/work at **MES** it is requested to submit the pre received invoice drawn in favour of "The Director", CIBA, Chennai-600 028 along with work report / GST certificate and copy of cancelled cheque as applicable etc. for releasing the payment. Payment will be made at the earliest after completion of the work and **deducting the TDS on IT(2%) and GST if applicable as per government rules.**

भवदीय / Yours Faithfully,

*E. Mary Desouza*  
2-1-26

सहायक प्रशासनिक अधिकारी / Asst. Administrative Officer,

तिलिपि / Copy to

- The Finance & Accounts Officer, CIBA, Chennai.
- The DDO, CIBA, Chennai
- **Dr. Dani Thomas, Sci, CIBA, Chennai.**  
(C.No. 385366, Note #37, Dt:01-01-2026, Fund: Benefit (4001/438) 25-26)