



भा. कृ. अनु. पा. - केन्द्रीय खारा जलजीव पालन अनुसंधान संस्थान  
ICAR - CENTRAL INSTITUTE OF BRACKISHWATER AQUACULTURE

(ISO 9001 : 2015 Certified)

भारतीय कृषि अनुसंधान परिषद, कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार  
Indian Council of Agricultural Research, Ministry of Agriculture and Farmers Welfare, Govt. of India  
75, संथोम हाई रोड, एम. आर. सी. नगर, आर. ए. पुरम, चेन्नई - 600 028, तमिल नाडु, भारत  
75, Santhome High Road, M. R. C. Nagar, R. A. Puram, Chennai- 600 028, Tamil Nadu, India

CIBA GST: 33AAAI1830P1ZQ

आदेश / Order No: CIBA/25-26/587

कार्य आदेश / WORK ORDER

फाइल संख्या / F.No.11-4/25-26/ST

दिनांक / Date: 04-11-2025

सेवा में / To,

M/s. Eppendorf India Pvt Ltd  
Plot No.18,19,20(Part), Ambit park road  
Sidco Industrial Estate(South Phase)  
Ambattur, Chennai-600058  
Email-sekar.B@eppendorf.co.in

विषय/Sub: Work order for AMC of Ultra Low Temperature (-80°C) Freezers at CIBA,  
Hqrs - reg.

संदर्भ /Ref:Q25000854136, Dt: 12-08-25

महोदय/महोदया / Sir/Madam,

Your proposal for the Annual Maintenance Contract (AMC) of Ultra Low Temperature (-80°C) Freezers has been accepted by the Competent Authority for a period of one year from the (04-11-2025 to 03-11-2026) as detailed below:

| Sl No                                                   | Item                                                                                      | Qty | Unit Price | Amount Rs. |
|---------------------------------------------------------|-------------------------------------------------------------------------------------------|-----|------------|------------|
| 1                                                       | ULT Freezer Services - AdvancedCare, Service Agreement<br>U570-86<br>S.no: 1004-9657-0109 | 1   | 39,105.22  | 39,105.22  |
| GST 18%                                                 |                                                                                           |     |            | 7,038.94   |
| Grand Total (R/O)                                       |                                                                                           |     |            | 46,144.00  |
| (Rupees Forty Six Thousand One Hundred Forty Four Only) |                                                                                           |     |            |            |

- The annual AMC amount of Rs.46,144/- (In Rupees: Forty Six Thousand One Hundred Forty Four Only) including GST @ 18% will be paid on half yearly basis for an year, after the satisfactory regular service certified by the concerned officer at CIBA, Chennai and on production of invoice in triplicate along with advance stamped receipt and service report. The Invoice should be drawn in favour of "THE DIRECTOR, CIBA, Chennai- 600028". No advance payment will be made. The Standard deductions such as TDS on GST & IT and other statutory levies as per government norms from time to time will be deducted.

Terms and Conditions:-

1. The payment will be made half yearly basis on submission of invoice for 6 months period.
2. Two preventive maintenance visits (with one standard calibration) and attending to all breakdown calls during the one-year AMC period.
3. No advance payment will be made.
4. The service report/ for the preventive / any other visit during the AMC period should be enclosed along with the invoice.
5. The invoice should be submitted within 30 days after 6 months of AMC period. Otherwise the amount maybe forfeited. The decision of Competent Authority is final in this regard.
6. Other condition as per General Conditions of Contract.
7. Payment will be made after deducting the TDS on IT (2%) AND GST is applicable as per government Rules.

भवदीय /Yours faithfully,

*E. Mary Desouza*

सहायक प्रशासनिक अधिकारी / Asst.Administrative Officer

CIBA chennai

प्रतिलिपि / Copy to:

- The Chief Finance & Accounts Officer, CIBA, Chennai.
- The DDO, CIBA, Chennai
- **Dr.Subhendu Kumar Otta, P.S, CIBA, Chennai**

(C.No-399119, Note # 14, Dt-03-11-2025, Fund: Institute-Corpus(4001/457) 25-26)