



भा. कृ. अनु. पा. - केंद्रीय खारा जलजीव पालन अनुसंधान संस्थान
ICAR - CENTRAL INSTITUTE OF BRACKISHWATER AQUACULTURE

(ISO 9001 : 2015 Certified)

भारतीय कृषि अनुसंधान परिषद, कृषि एवं किसान कल्याण मंत्रालय, भारत सरकार
Indian Council of Agricultural Research, Ministry of Agriculture and Farmers Welfare, Govt. of India
75, संथोम हाई रोड, एम. आर. सी. नगर, आर. ए. पुरम, चेन्नई- 600 028, तमिल नाडु, भारत
75, Santhome High Road, M. R. C. Nagar, R. A. Puram, Chennai- 600 028, Tamil Nadu, India

CIBA GST: 3AAAAI1830P1ZQ

आदेश/Order No: CIBA/25-26/316

कार्य आदेश / WORK ORDER

फाइल संख्या / F.No: 5-38/18-19/ST

दिनांक / Date: 24-07-2025

सेवा में / To

M/s. Felix Infotech Pvt Ltd
Old No.67, New No.7, Kalaimagal nagar,
3rd Main road, Ekkaduthangal,
Chennai-600032
Email: sathiya@felixinfotech.com

विषय/Sub: Work order for Upgradation of hardware of Dell Inspiron Laptop – Reg

संदर्भ /Ref No:Quote No-FIPL/097, Date-14-07-2025

महोदय/ महोदया / Sir/Madam,

This has reference to the above subject & your estimate thereon. It is requested to carry out the following work.

SI.NO	Items & Model	QTY	Unit Rate	AMOUNT Rs.
1	8GB Ram DDR4 - Samsung	1	1,161.00	1,161.00
2	1TB Sata SSD - EVM	1	4,221.00	4,221.00
Total				5,382.00
GST 18%				969.00
Grand Total				6,351.00
(Rupees Six Thousand Three Hundred Fifty One Only)				

On satisfactory completion of service/work at CIBA Hqrs it is requested to submit the pre receipted invoice drawn in favour of "The Director", CIBA, Chennai-600 028 along with **work report / GST certificate and copy of cancelled cheque as applicable etc.** for releasing the payment. **Payment will be made at the earliest after completion of the work and deducting the TDS on IT(2%) and GST if applicable as per government rules.**

भवदीय / Yours Faithfully,

E. Mary Desouza
04-7-25

सहायक प्रशासनिक अधिकारी / Asst. Administrative Officer,

तिलिपि / Copy to

- The Chief Finance & Accounts Officer, CIBA, Chennai.
- The DDO, CIBA, Chennai
- **Dr.B.Shanthi, P.S, CIBA, Chennai**

(Processed for Hard File, Dt -23-07-2025, Pg.1, Fund: Institute-R&M)